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**GREGORY J. ROSINE, DIRECTOR**

July 8, 2002

Director, etc.  
Transit Agency  
address  
address  
address

Subject: Post-2000 U.S. Census Federal-aid Urban Boundary Update

Dear :

Following each decennial U.S. Census, federal law requires that the Michigan Department of Transportation (MDOT) update federal-aid urban boundaries, in cooperation with the responsible local officials. The federal-aid urban boundary governs which type or source of funding is available for road improvements in your area.

A copy of "Guidelines for Updating Federal-aid Urban Boundaries" is enclosed. These guidelines indicate that MDOT and the responsible local officials should include local public transit operators in the federal-aid urban boundary update process.

For the area which your transit agency serves, the responsible local officials are representatives from the county road commission, and from any incorporated city or village located within the current or proposed federal-aid urban boundary. The guidelines and instructions for updating federal-aid urban boundaries have been sent to these officials under separate cover.

We encourage you to meet with these local officials as part of the "small urban task force" or in whatever forum allows you to be involved in the federal-aid urban boundary update process. For your convenience, we have attached an alphabetical listing, by county, giving the contact names, addresses, and phone numbers of the responsible local officials for this process.

If you have questions about the federal-aid urban boundary update process, please feel free to call me at (517) 335-2929. If you have questions about how the federal-aid urban boundary may impact your agency, please contact William Beachler, a manager within MDOT's Passenger Transportation Division, UPTRAN Bureau. Bill may be reached at (517) 335-2534.

Thank you for your cooperation in the federal-aid urban boundary update process.

Sincerely,

Susan Berquist, Transportation Planner  
Statewide Planning Section

Attachment

cc: CRAM  
MML  
Bill Beachler, UPTRAN  
Denise Jackson, STPD  
Jim Brush, STPD  
Renee Farnum, STPD  
Terry Eldred, STPD  
Susan Richardson, STPD  
Tamiko Brim-Burnell, FHWA

BTP:STP:SB:lo